



## WHITFIELD PARISH COUNCIL

Dated this 11<sup>th</sup> April 2023.

You are hereby summoned to attend a **Meeting** of the WHITFIELD PARISH COUNCIL, which will be held on **TUESDAY 18<sup>th</sup> APRIL 2023, at the Sports Pavilion, Recreation Ground, Cranleigh Drive, Whitfield, Dover, Kent**, beginning at 7.30pm to transact the business shown on the agenda below.

**Please do not attend if you or anyone in your household is unwell or has COVID-19 symptoms or have tested positive and the recommended self-isolation period is not complete.**

**Maintain social distancing as far as possible from anyone you do not have regular contact with.**

**Respect those who may be cautious.**

**Use hand sanitizer when entering the building. Clean your hands often. Keep surfaces clean.**

**Please wear face coverings in confined areas.**

Thank you.

Jo Matcham  
PARISH CLERK

### AGENDA

1. Apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest that Members may wish to make.

3. **MINUTES**

To receive and approve the Minutes of the Meeting of the Parish Council held on 14<sup>th</sup> March 2023 (copy attached).

4. **FINANCE**

To consider the Parish Council Finance Report to 31<sup>st</sup> March 2023 (to follow).

To consider the Bank Reconciliation for all Parish Council accounts to 31<sup>st</sup> March 2023 (to follow).

5. **MATTERS ARISING**

6. **CORRESPONDENCE**

7. **PCSO UPDATE**

To note the PCSO for Whitfield, for an interim period, as PCSO Jacqui Brook.

To note any PCSO update report received.

8. **PUBLIC PARTICIPATION**

9. **DOVER DISTRICT / KENT COUNTY COUNCILLORS' REPORTS**

To receive any reports from the Dover District Ward Councillor(s) and Kent County Councillor.

**10. REPORTS FROM REPRESENTATIVES**

To receive any reports from Councillors in respect of Meetings / Events attended as representative of Whitfield Parish Council.

**11. PLANNING**

To note the most recent Planning Applications received (copy attached).

To consider the Parish Council response to Planning Application 23/00240 'Change of use to education, erection of 5 school buildings and dwelling house with outbuilding and swimming pool including playgrounds, new access roads and associated works'. At Mansion Gardens, Port Zone, Off Willingdon Road, Whitfield (previously circulated to Councillors).

**12. HIGHWAYS**

To note the most recent Analysis report from the Speed Indicator Device (copy attached).

To receive any updates in respect of local highways matters.

**13. RECREATION GROUND**

To consider the quotes received to service and repair the flagpole on the Recreation Ground (to follow).

To consider the quotes received to replace the Garage Doors (to follow).

To discuss whether to proceed with Grassmesh installation.

**14. GRANTS AND SUBSCRIPTIONS**

To consider the request from Kent Surrey and Sussex Air Ambulance Charity for a donation of £300.00 (copy attached).

To consider the request from Hedgehogs R Us to join the Hedgehogs Highway Project and to purchase promotional material at a cost of £150.00 for 50 items (copy attached)

To consider the renewal of the KALC membership for 2023-24 at a cost of £2034.00

**15. COUNCILLOR TRAINING**

To consider the request from Councillor Brooks to attend the NALC on-line training event 'Fighting Climate Change with Local Council Action' at a cost of £40.00 (copy attached).

**16. ANY OTHER BUSINESS**

To receive any items for information only, not covered elsewhere on the Agenda.