



WHITFIELD PARISH COUNCIL

Dated this 7th February 2023

You are hereby summoned to attend a **Meeting** of the WHITFIELD PARISH COUNCIL, which will be held on **TUESDAY 14th February 2023, at the Sports Pavilion, Recreation Ground, Cranleigh Drive, Whitfield, Dover, Kent**, beginning at 7.30pm to transact the business shown on the agenda below.

Please do not attend if you or anyone in your household is unwell or has COVID-19 symptoms or have tested positive and the recommended self-isolation period is not complete.

Maintain social distancing as far as possible from anyone you do not have regular contact with.

Respect those who may be cautious.

Use hand sanitizer when entering the building. Clean your hands often. Keep surfaces clean.

Please wear face coverings in confined areas.

Thank you.

Jo Matcham
PARISH CLERK

AGENDA

1. Apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest that Members may wish to make.

3. **MINUTES**

To receive and approve the Minutes of the Extra-Ordinary Meeting of the Parish Council held on 24th January 2023 (copy attached).

4. **MATTERS ARISING**

5. **CORRESPONDENCE**

6. **PCSO UPDATE**

7. **PUBLIC PARTICIPATION**

8. **DOVER DISTRICT / KENT COUNTY COUNCILLORS' REPORTS**

To receive any reports from the Dover District Ward Councillor(s) and Kent County Councillor.

9. **REPORTS FROM REPRESENTATIVES**

To receive any other reports from Councillors in respect of Meetings / Events attended as representative of Whitfield Parish Council.

10. **HIGHWAYS**

To note that an ATC (Automated Traffic Count) Speed Survey took place on Sandwich Road from 23rd January for a period of 7 days. This was to gather information following the Parish Council request to extend the 30mph speed limit, as per the adopted Highway Improvement Plan. Results of the Speed Survey are awaited.

To receive any updates from Councillors in respect of local highways matters.

11. GRANTS AND SUBSCRIPTIONS

To consider the renewal of the Parish Council Annual Subscription to the Campaign to Protect Rural England (CPRE) at a cost of £50.00 (copy attached).

To consider the request from Pegasus Playscheme for a donation to support their 2023 projects (copy attached).

To consider the request from Whitfield Village Hall Management Committee for a grant towards the cost of installing a Fire Alarm (copy attached).

To consider the request from Dover and Deal Sea Cadets for a donation to support day to day running costs (copy attached).

To consider the renewal of the Clerks subscription to the Society of Local Clerks (SLCC) at a cost of £187.00 for 01/04/2023 - 31/03/2024.

12. PARISH BASIC ALLOWANCE 2022-2023

To consider the Clerks report in respect of the Parish Basic Allowance for 2022-2023 (copy attached).

13. RECREATION GROUND

To consider the quotes received for Grounds Maintenance for 2023 (copy attached).

To consider the quote received from All Weather Access Ltd to supply and fit Grassmesh as a semi permanent extension to the Recreation Ground car park (copy attached).

14. PHOTO ID FOR VOTING

To note the new requirements of providing photo ID for Voting.

15. PURCHASE OF NEW UNION FLAG

To consider the purchase of 2 x new Union flags for the Recreation Ground Flagpole. One to replace the existing flag and one to hold as a spare, at a cost of approximately £80.00 per flag.

16. ANY OTHER BUSINESS

To receive any items for information only, not covered elsewhere on the Agenda.

17. MOTION TO EXCLUDE THE PUBLIC

To consider the exclusion of any public and press present.

18. CO-OPTION OF COUNCILLORS

To consider any applications for Co-Option to the Parish Council.