



## WHITFIELD PARISH COUNCIL

Dated this 19<sup>th</sup> January 2023

You are hereby summoned to attend an **Extra-Ordinary Meeting** of the WHITFIELD PARISH COUNCIL, which will be held on **TUESDAY 24<sup>th</sup> January 2023, at the Sports Pavilion, Recreation Ground, Cranleigh Drive, Whitfield, Dover, Kent**, beginning at 7.30pm to transact the business shown on the agenda below.

**Please do not attend if you or anyone in your household is unwell or has COVID-19 symptoms or have tested positive and the recommended self-isolation period is not complete.**

**Maintain social distancing as far as possible from anyone you do not have regular contact with.**

**Respect those who may be cautious.**

**Use hand sanitizer when entering the building. Clean your hands often. Keep surfaces clean.**

**Please wear face coverings in confined areas.**

Thank you.

Jo Matcham  
PARISH CLERK

### AGENDA

1. Apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest that Members may wish to make.

3. **MINUTES**

To receive and approve the Minutes of the Parish Council Meeting held on 8<sup>th</sup> November 2022 (copy attached).

4. **FINANCE**

To consider / note the monthly finance report to 31<sup>st</sup> December 2022 (copy attached).

To consider / note the bank reconciliation x 4 for the Parish Council accounts to 31<sup>st</sup> December 2022 (copy attached).

5. **PRECEPT / BUDGET 2023/2024**

To consider the draft operating budget for Whitfield Parish Council for the 2023/2024 financial year (copy attached).

To consider the proposed total resource precept demand on Dover District Council of £119,900.00 for the 2023/2024 financial year.

6. **COMMITTEES**

To consider the following Resolved to Recommend matters from the Finance Committee Meeting, which took place on 6<sup>th</sup> December 2022.

**99. RESOLVED TO RECOMMEND:** 1) That the Clerk shall proceed to open a Nationwide Business Instant Access Saver account with a view to transferring £85,000.00 from the Unity Bank Current account to the Nationwide Business Instant Access Saver account.

2) That the addition of Councillor J. Cummings and Councillor J. Hudson as signatories to the Unity Bank account is confirmed.

Further Resolved to Recommend matters relating to Staffing Issues (103) shall be discussed in closed session at Agenda item 9.

**7. MOTION TO EXCLUDE THE PUBLIC**

To consider the exclusion of any public and press present.

**8. RESOLVED TO RECOMMEND MATTERS**

To consider the Resolved to Recommend matter in respect of Staffing Issues, from the Finance Committee Meeting, which took place on 6<sup>th</sup> December 2022.