



## WHITFIELD PARISH COUNCIL

Dated this 5<sup>th</sup> July 2022

You are hereby summoned to attend a Meeting of the WHITFIELD PARISH COUNCIL, which will be held on **TUESDAY 12<sup>th</sup> JULY 2022, at the Sports Pavilion, Recreation Ground, Cranleigh Drive, Whitfield, Dover, Kent**, beginning at 7.30pm to transact the business shown on the agenda below.

**Please do not attend if you or anyone in your household is unwell or has COVID-19 symptoms, or have tested positive and the recommended self-isolation period is not complete.**

**Maintain social distancing as far as possible from anyone you do not have regular contact with.**

**Respect those who may be cautious.**

**Use hand sanitizer when entering the building. Clean your hands often. Keep surfaces clean.**

**Please wear face coverings in confined areas.**

Thank you.

Jo Matcham  
PARISH CLERK

### AGENDA

1. Apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest that Members may wish to make.

3. **MINUTES**

To receive and approve the Minutes of the Parish Council Meeting held on 17<sup>th</sup> May 2022 (copy attached).

4. **FINANCE**

To consider / note the monthly finance report to 31<sup>st</sup> May 2022 (copy attached).

To consider / note the bank reconciliation x 4 for the Parish Council accounts (copy attached).

5. **COMMITTEES**

To note the minutes of the Recreation Committee Meetings which took place on 24<sup>th</sup> May 2022 and 28<sup>th</sup> June 2022 (copy attached).

To consider any matters relevant to the Recreation Committee.

To consider the Resolved to Recommend item at 28.06.22 - 33.

'That the following items shall be purchased from Wicksteed and installed in the large play area. 1 x Spring Donkey, 1 x Spring Horse, 1 x See-Saw, 1 x Rocking Horse, 1 x set of Parallel / Hanging Bars and 1 x Spiro Whirl Roundabout (to replace broken item). The total cost of items to purchase, install and provide appropriate safety surfacing is expected to be £33,346.25.'

To note / consider the Planning Applications received up to 4<sup>th</sup> July 2022 (copy attached)

To consider any matters relevant to the Planning Committee.

To consider the minutes of the Finance Committee Meeting which took place on 5<sup>th</sup> July 2022.

To consider any matters relevant to the Finance Committee and, if applicable, any Resolved to Recommend items.

6. **MATTERS ARISING**

7. **CORRESPONDENCE**

8. **PUBLIC PARTICIPATION**

9. **DOVER DISTRICT / KENT COUNTY COUNCILLORS' REPORTS**

To receive any reports from the Dover District Ward Councillor(s) and Kent County Councillor.

10. **REPORTS FROM REPRESENTATIVES**

To receive any other reports from Councillors in respect of Meetings / Events attended as representative of Whitfield Parish Council.

11. **HIGHWAY IMPROVEMENT PLAN**

To confirm the issues identified for the proposed Highway Improvement Plan and decide on the priority order. Once the above is established, to adopt the plan for submission to Kent County Council (copy attached).

12. **GRANTS AND DONATIONS**

To consider the application from WJFC for a grant / donation to assist with costs of new kit in the sum of £3000.00 (copy attached).

13. **DOVER FASTRACK PROJECT**

To note / confirm the attendance of the Dover Fastrack Project at the next scheduled Meeting of the Parish Council on September 13<sup>th</sup> 2022 (previously emailed to all Councillors).

14. **PSPO INFORMATION AND UPDATE**

To note the information from DDC following the refusal of the Parish Council request for dogs to be kept on leads as part of the Public Spaces Protection Order Consultation (copy attached).

15. **ANY OTHER BUSINESS**

To receive any items for information only, not covered elsewhere on the Agenda.

16. **MOTION TO EXCLUDE THE PUBLIC**

To consider the exclusion of any public and press present.

17. **TO CONSIDER CO-OPTION TO WHITFIELD PARISH COUNCIL**

To consider two applications, from Ms EB and Mr TF, for co-option to Whitfield Parish Council.