



WHITFIELD PARISH COUNCIL

Dated this 1st March 2022

You are hereby summoned to attend a Meeting of the WHITFIELD PARISH COUNCIL, which will be held on **TUESDAY 8TH MARCH 2022, at the Sports Pavilion, Recreation Ground, Cranleigh Drive, Whitfield, Dover, Kent**, beginning at 7.30pm to transact the business shown on the agenda below.

Please do not attend if you or anyone in your household is unwell or has COVID-19 symptoms, or have tested positive and the recommended self-isolation period is not complete.

Maintain social distancing as far as possible from anyone you do not have regular contact with.

Respect those who may be cautious.

Use hand sanitizer when entering the building. Clean your hands often. Keep surfaces clean.

Please wear face coverings in confined areas.

Thank you.

Jo Matcham
PARISH CLERK

AGENDA

1. Apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest that Members may wish to make.

3. **MINUTES**

To receive and approve the Minutes of the Parish Council Meeting held on 25th January 2022 (copy attached).

4. **FINANCE**

To receive and approve the Parish Council Finance Report to the end of January 2022 (copy attached).

To note the most recent Bank Reconciliation (to the end of January) of the Parish Council's Current Bank Account and Petty Cash (copies attached).

5. **PLANNING COMMITTEE**

To note / consider the Planning Applications received up to 28th February 2022 (copy attached)

To consider any matters relevant to the Planning Committee.

6. **RECREATION COMMITTEE**

To note the update from the Recreation Committee Chair (notes attached).

7. **MATTERS ARISING**

8. **CORRESPONDENCE**

9. **PUBLIC PARTICIPATION**

10. DOVER DISTRICT / KENT COUNTY COUNCILLORS' REPORTS

To receive any reports from the Dover District Ward Councillor(s) and Kent County Councillor.

11. REPORTS FROM REPRESENTATIVES

To receive any other reports from Councillors in respect of Meetings / Events attended as representative of Whitfield Parish Council.

12. GRANTS / DONATIONS AND SUBSCRIPTIONS

To consider the renewal of the Parish Council's membership of Action with Communities in Rural Kent at a cost of £90.00.

To consider the renewal of the Clerks membership of SLCC for 2022 at a cost of £186.00.

13. BENCHES

To confirm the Parish Council's choice for a Jubilee Memorial bench (previously emailed to Councillors) and to consider the purchase of an additional bench for the war memorial island following the theme of the existing remembrance bench already sited.

14. PSPO CONSULTATION

To consider the Parish Council response to the DDC Public Spaces Protection Order Consultation, particularly in reference to the proposals for Whitfield Recreation Ground (previously emailed to Councillors).

15. FRESHAIR FITNESS

To confirm the expenditure to service all of the FreshairFitness equipment and repair the Childs Air Skier on the Recreation Ground at a cost of £838.08.

16. PLAY EQUIPMENT REPAIR / MAINTENANCE

To consider the quotes received for repair / maintenance of items following the annual RoSPA play area inspection, which took place in July, as follows: To repair the roundabout (bearings require service and adjust ground clearance), To replace basketball backboards, to investigate uneven ramps on the BMX track and to replace end caps on footrest of Kompan sit up bench.

Quote 1: £2944.50, Quote 2: £2683.50 (quote 2 does not include investigation to BMX track) Quote 3: Declined to quote for works.

17. STAFFING UPDATE

To receive an update from the Clerk in respect of any relevant staffing matters

18. ANY OTHER BUSINESS

To receive any items for information only, not covered elsewhere on the Agenda.