



## **WHITFIELD PARISH COUNCIL**

Minutes of the Meeting of Whitfield Parish Council held on 8<sup>th</sup> October at 7.30pm in the Sports Pavilion, Recreation Ground, Whitfield, Dover.

### **Present**

Councillor J. Goodsell (Chair)  
Councillor W. Bowman  
Councillor C. Coleman  
Councillor C. Moore  
Councillor S. Rashid  
Councillor J. Cummings  
Councillor K. Colyer

Apologies: Councillor J. Gould, Councillor K. Gowland.

Reason for Absence: Accepted by the Council

In Attendance: Mrs J. Matcham (Parish Clerk), Mrs L. Rashid (Deputy Clerk), Kent County Councillor G. Lymer and Dover District Councillor N. Collor.

### **127. DECLARATIONS OF INTEREST**

Councillor C. Moore declared a personal interest in Agenda Item 12 (Vista Twisters)

### **128. MINUTES OF PREVIOUS MEETING**

The Council considered the Minutes of the Meeting of the Parish Council held on 10<sup>th</sup> September 2019.

RESOLVED: That the Minutes of the Meeting of 10<sup>th</sup> September 2019 be accepted and signed by the Chair.

### **129. FINANCE**

The Council considered the Finance report to 30<sup>th</sup> September 2019.

The Council considered the most recent bank reconciliation for the Parish bank accounts.

RESOLVED: 1) That the Finance Report to September 2019 be accepted and signed by the Chair.

2) That the latest bank reconciliation be accepted and signed by the Chair.

### **130. COMMITTEES**

The Council noted the Minutes of the Meeting of the Recreation and Amenities Committee, which took place on 24<sup>th</sup> September 2019.

The Council considered the Resolved to Recommend - point number 124 – from the Recreation and Amenities Committee Meeting of 24<sup>th</sup> September 2019.

RESOLVED: 1) That the quote from Karllee Construction in the sum of £6705.27 plus VAT shall be accepted to renew the safety surfaces around the slide, rocking horse, dome climber and roundabout.

With the agreement of the Chairman and Members present Agenda Item 9 was brought forward.

**131. DISTRICT/COUNTY COUNCILLORS' REPORTS**

Kent County Councillor G. Lymer was in attendance and gave the following update report:

- Following the resignation of KCC Leader Paul Carter, a new Leader has been elected, Roger Gough will shortly be taking up post.
- The Chair asked Councillor Lymer for an update regarding the reduction of the speed limit for Sandwich Road. Councillor Lymer confirmed that he continues to liaise with KCC Highways and Stakeholders in attempts to progress the matter.

Dover District Councillor N. Collor was in attendance and gave the following update report:

- The renewal / replacement of street lighting in the District is progressing. Councillor Collor has been assured that once work commences, Whitfield will be the first area to be addressed. Councillor Collor reiterated that he has advised the DDC Officer dealing with the work that he wishes to see a work programme for Whitfield as soon as is practical, so that both residents and other partners can make appropriate plans to avoid potential problems.
- Councillor Collor also confirmed the Districts on-going plans with regard to Brexit and preparedness for 'no deal'. He is particularly aware of the potential problems that will face Whitfield around the A2 and A256.

Dover District Councillor J. Back was not in attendance and no update report was received:

**132. MATTERS ARISING**

The Clerk updated the Council on the following matters:

- That the MUGA resurfacing and fencing works are now complete, lining is scheduled to take place 16/10.
- That the recent application for a debit card to the Parish Bank Account is not as straightforward as originally thought.
- That the garage extension work is progressing, the re-concreting of the pathway is now complete and re-opened.
- That the memorial bench for the late DDC Councillor Meredith is awaiting siting and fixing.
- That the replacement defibrillator batteries have been received. The Clerk and Groundsman will be visiting each defibrillator to carry out a change over of battery.
- That a re-order of bags for the dog waste bag dispensers has been made.
- That the Afternoon Tea for the Parish volunteers went well – many thanks to the Whitfield WI for the wonderful catering.
- That the installation of the new adult and junior gym equipment is complete.
- That the recent Newsletter article for volunteers to assist with tree planting has resulted in 8 plus individuals coming forward.
- That Whitfield Juniors Football Club continues to make enquiries regarding the provision of a 3G pitch.
- That the Clerk is taking necessary steps to update the Council's IT equipment for Making Tax Digital.
- That the identified items to repair the Fitness Bike adult gym equipment has been ordered.
- That the SID is now working again, following the purchase of a new battery.
- That the Parish bin located at the Village Hall car park will now be locked.

**133. CORRESPONDENCE**

The Clerk has received the following correspondence in the preceding period:

- A request for Councillors to check their DPI forms for accuracy.
- Notification of the Councils responsibilities regarding re-enrolment for pension provision.
- Enquiry regarding the provision of allotments in the Parish.
- Concerns regarding lorries parking on the pathway in the vicinity of Tesco.
- An invitation to attend the CPRE AGM, taking place on 5<sup>th</sup> November.

**134. PUBLIC PARTICIPATION**

No members of the public were present.

**135. REPORTS TO THE PARISH COUNCIL**

Councillor W. Bowman provided a report following the recent School Travel Committee Meeting. The minutes will be circulated to Councillor's on receipt.

Councillor C. Coleman re-iterated that the Whitfield Village Hall Management Committee will be celebrating their 50<sup>th</sup> year next year.

Councillor C. Coleman advised the Council that Dover Christ Church Academy has both a restaurant and beauty / hair salon which is open to members of the public. There are links to both are on the school website.

Councillor C. Coleman also advised that some retail outlets are now charging for repeat / delivery of prescriptions. Individuals are advised to check if they are affected by this.

There were no other reports for the Parish Council to note / consider.

**136. HIGHWAYS & TRANSPORTATION ISSUES**

The Council considered sending a representative to the KCC Highways, Transportation & Waste Parish Seminar, taking place on Thursday 14<sup>th</sup> November 2019, between 9.50am and 1.00pm at St. Augustine's, Westgate-on-Sea. There were no volunteers to attend this event. Therefore Whitfield PC will not be represented on this occasion.

Councillors queried what works were taking place on the A2, between the Whitfield roundabout and the Duke of Yorks' roundabout. The Clerk has not received any information regarding this. Councillor W. Bowman shall make enquiries.

The Council considered an invitation to attend a Design Principles Focus Group on Manston Airport Airspace Design and Procedures on 5<sup>th</sup> November. There were no volunteers to attend this event.

There were no other Highways and Transportation issues raised affecting Whitfield.

**137. GRANTS AND SUBSCRIPTIONS**

The Council considered the request from Vista Twisters for a donation to assist with costs involved in representing the club at the World Cheerleading Championships 2020. Councillor C. Moore refrained from voting on this item due to a personal interest.

The Council considered the request from Whitfield Juniors Football Club for a grant / donation to assist with the costs of new football kit.

- RESOLVED:
- 1) That a donation in the sum of £200.00 shall be made to Vista Twisters to assist with associated costs for participation in the World Cheerleading Championships 2020.
  - 2) That a donation in the sum of £1139.68 shall be made to Whitfield Juniors Football Club to purchase new kit.

**138. VILLAGE EVENTS**

The Council considered the allowable budget to meet the costs involved in the Annual Children's Halloween Party, taking place on 24<sup>th</sup> October.

The Clerk advised the Council that she had met with Reverend Duckworth to discuss the Remembrance Service for this year. A local man has volunteered to participate as Bugler. The Brownies / Guides and Rainbows have confirmed their participation and the wreaths have been ordered. No response has been received from Whitfield Aspen School Choir to indicate if they are taking part.

RESOLVED: That the sum of £200.00 shall be made available to meet associated costs of the Annual Children's' Halloween Party.

**139. DEVELOPMENT IN WHITFIELD**

The Clerk advised Councillors of the extended closure of PROW's ER71 and ER63 between Archers Court Road and Pineham Road for a further two years until November 2021.

Other relevant matters regarding development in Whitfield have already been covered at previous points in the Meeting.

**140. ANY OTHER BUSINESS**

The Clerk advised Councillors of her invitation to attend a Code of Conduct Meeting at Dover District Council on 24<sup>th</sup> October 2019.

The Clerk confirmed that a Mole Control program will shortly commence for the Recreation Ground.

Councillor S. Rashid pointed out some shadow marking on the hard copies of the Agenda, the Clerk will look into servicing of the photo copier machine.

Councillor C. Coleman indicated that the development taking place behind Lidl is causing some mud on the road.

Councillor J Cummings has indicated that her availability to attend some future meetings may be limited due to personal circumstances.

The meeting closed at 20.50

**COUNCILLOR J. GOODSSELL  
CHAIR**